

Adult Day Activity and Health Center

2807 42nd Street (12, D3) Lubbock, TX 79413 806-793-1101

Application for Employment with ADAHC

ADAHC is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age sex, religion, disability, medical condition, national origin, or marital status.

Name		Date
Street Address		
City	State	ZIP
Phone	Email Address	

Emergency Contact

Name	Phone
Address	Relationship

I am applying for a position as a

Have you ever been convicted of a felony? YES NO

If yes, please provide details

Transportation:

Many caregiver positions require the caregiver to transport a client.

Do you have dependable transportation? <input type="checkbox"/> YES <input type="checkbox"/> NO	Make and model of car
A Driver's License and proof of auto insurance will be required at time of hire. Are you able to provide these? <input type="checkbox"/> YES <input type="checkbox"/> NO	

Availability – Hours You Can Work.

Number of hours you can work weekly.	Times you are available to work daily.	Any times <i>not</i> available to work?	Can you be available to work any time we need you? <input type="checkbox"/> YES <input type="checkbox"/> NO
Comments			

Adult Day Activity and Health Center

2807 42nd Street (12, D3) Lubbock, TX 79413 806-793-1101

Education		
High school	City/State	Did you Graduate? __ YES __ NO
College	City/State	Degree/ Major
Other	City/State	Field of Study
Degrees/certificates		
Special skills or courses		

Foreign Language
In what foreign languages, if any, are you proficient to speak, read or write? List all.

Experience
Discuss any training or experience working with the elderly
What would you like most about working with the elderly?
What would you like least about working with the elderly?

Adult Day Activity and Health Center

2807 42nd Street (12, D3) Lubbock, TX 79413 806-793-1101

Skills

Please indicate whether you have assisted with or performed the following tasks for seniors.

Companion-ship	__ Yes __ No	Vacuuming	__ Yes __ No	Laundry	__ Yes __ No
Bathing/dressing	__ Yes __ No	Dusting	__ Yes __ No	Grocery shopping	__ Yes __ No
Grooming	__ Yes __ No	Clean bathrooms	__ Yes __ No	Cooking	__ Yes __ No
Incontinence	__ Yes __ No	Clean kitchen	__ Yes __ No	Driving	__ Yes __ No
Transfer assist	__ Yes __ No	Bed linen changes	__ Yes __ No	Medication reminders	__ Yes __ No

Employment History: Please go back at least five years and tell us about your work history. Use reverse side of sheet if additional space is required.

May we contact your current employer? **__ YES __ NO**

Company	From	To
Job title	Reason left	
Duties		
Supervisor	Phone	
Company	From	To
Job title	Reason left	
Duties		
Supervisor	Phone	
Company	From	To
Job title	Reason left	
Duties		
Supervisor	Phone	

Adult Day Activity and Health Center

2807 42nd Street (12, D3) Lubbock, TX 79413 806-793-1101

Company	From	To
Job title	Reason left	
Duties		
Supervisor	Phone	

Business References

Name	Address	Relationship/Years Known	Local Phone #

Personal References

Name	Address	Relationship/Years Known	Local Phone #

How did you hear about this position?

Internet Newspaper Job Board Employment office Current employee Friend Other

Please provide specific name of entity checked above:

